RESOLUTION

RELATIVE TO THE RE-APPROPRIATION OF FISCAL YEAR 2011 ESCROWS

CITY OF NASHUA

In the Year Two Thousand and Ten

RESOLVED *by the Board of Aldermen of the City of Nashua* that the sum of $2,701,547.38 as outlined in the attached FY11 Escrow Requests document be re-appropriated as FY11 escrows, in compliance with procedures established in NRO 5-130 and recorded in a manner consistent with previously established accounting procedures.. The sources of said escrows shall be FY10 unexpended appropriations summarized as follows:

General Fund Operating Budgets	$ 326,694.00
General Fund Prior Year Escrows	166,282.50
General Fund Capital Improvements	2,208,570.88
	$ 2,701,547.38

The approved funds will be utilized only for the purposes set forth in the attached FY11 Escrow Requests document. Prior to final passage, if the final FY10 departmental and/or line item balance is determined to be less than any individual escrow request, then the lesser amount will be the amount actually escrowed.

LEGISLATIVE YEAR 2010

RESOLUTION: R-2010-45

PURPOSE: **Relative to the re-appropriation of Fiscal Year 2011 escrows**

SPONSOR(S): **Mayor Donnalee Lozeau**

COMMITTEE ASSIGNMENT:

FISCAL NOTE: Some of the escrows are for the original intent of the FY10 adopted budget, but were delayed due to unforeseen issues or timing. Other escrows are departmental requests for unlike purposes. Any approved escrows decrease surplus at fiscal year end.

ANALYSIS

This resolution authorizes the re-appropriation as FY11 escrows for the stated amounts and purposes, in compliance with procedures established in NRO 5-130. The sources of said escrows are FY10 unexpended appropriations. The approved funds will be utilized only for the purposes set forth in the attached FY2011 Escrow Requests document. Prior to final passage, if the final FY10 departmental and/or line item balance is determined to be less than any individual escrow request, then the lesser amount will be the amount actually escrowed.

Approved as to account structure, numbers and amount:

Financial Services Division

By: Rosemarie Sousa

Approved as to form:

Office of Corporation Counsel

By: Dorothy Clarke

Date: July 9, 2010

City of Nashua
Fiscal Year 2011 Escrow Requests

Requesting Department	FY10 Account Number	Original Budgeted Purpose	Explanation For Escrow Request	Escrow Request Amount	Administration Approved	Aldermanic Approved
DPW-Admin	551-750230-6374	Maint Bldg & Grounds	Replace Siding at 9 Riverside Road Facility - DPW Admin/Engin Portion of project	$ 10,000.00	$ 10,000.00	
DPW-Streets	553-45030-6921	Asphalt Contractual Purchases	Pothole Inlay Paving Treatment - In Bid process Work to be completed early FY11 pending approval of escrow.	$ 120,000.00		
DPW-Traffic	551-11900-9999	DPW Admin Full Time Payroll	To provide additional funding for FY11 line painting throughout the city including crosswalks and long lines.	$ 36,000.00		
Fire	532-16010-6364	Sick Leave Incentive	For support equipment necessary for "Technical Response Teams". In late April, the Zodiac boat used for the Dive Team failed. Several combustible gas meters used to detect hazardous conditions are at the end of life and will need to be changed out. The models that are most effective are in a "generation shift" and purchase of this equipment was delayed in order to wait for availability of the latest version.	$ 10,000.00		
Fire	532-32005-7152	Electricity	For SCBA (self contained breathing apparatus) upgrade. NFR is in the process of updating breathing apparatus to meet current certification. Equipment includes tanks, face-masks, regulators, harnesses, electronic hardware and software. The 3 breathing air compressors and associated equipment will also be updated using these funds	$ 10,000.00		
Fire	532-34015-7152	Heating		$ 10,000.00		
Fire	532-46030-6701	Protective Clothing	For personal protective equipment for 6 firefighters. These funds are available as we did not hire any "Probationary Firefighters" in FY10. We anticipate filling the 6 positions in September, 2010.	$ 11,300.00	$ 11,300.00	
Mayor	501-61022-6100	Furniture & Fixtures	To purchase furniture and fixtures in order to complete renovations to Mayor's office area. Funds were transferred from full time payroll lines due to attrition.	$ 2,000.00	$ 2,000.00	

City of Nashua
Fiscal Year 2011 Escrow Requests

Requesting Department	FY10 Account Number	Original Budgeted Purpose	Explanation For Escrow Request	Escrow Request Amount	Administration Approved	Aldermanic Approved
Human Resources	515-94005-6342	Management & Supervisory Training	Management & supervisory training for current and newly employed Managers & Supervisors. Funds were transferred from full time payroll lines due to vacant Human Resource Director position.	$ 5,000.00	$ 5,000.00	
Mayor	505-81800-6150	Public Access Channel	Funding to provide Public (P-Channel) community access television services including the cost of using the Nashua CTV television production studio.	$ 97,000.00	$ 97,000.00	
Legal	502-51015-6114	Litigation Related Expenses	To fund upcoming expert witnesses in several pending litigation matters such as Broad Street Parkway and Pennichuck.	$ 15,394.00	$ 15,394.00	
			TOTAL OPERATING BUDGETS:	**$ 326,694.00**	**$ 140,694.00**	
DPW-Engineering	590-23553-6921	Engineering - DPW - Guardrails	To provide guardrails at various locations throughout the City.	$ 3,955.00	$ 3,955.00	
DPW-Parks & Rec	590-23552-6911	Artillery Lane Park - Improvements	Funds to be used for field lights, storage facility and improved parking at Artillery Lane Park. To be completed FY11	$ 24,720.00	$ 24,720.00	
DPW-Traffic	590-23553-6936	Lamb & Dunstable Road Improvements	To provide safety improvements at the intersection of Lamb Road and East Dunstable Road. Improvements are 50% complete.	$ 11,672.00	$ 11,672.00	
Financial Services	590-23517-7151	PY Escrow - City Hall Improvements	To complete City Hall Improvements. The repair of the front steps @ City Hall and the restoration of the monuments in front of City Hall is complete. The remaining funds will be needed to complete renovations to the Elm Street entrance and to solve water infiltration problems in Community Development and Financial Reporting areas.	$39,490	$ 39,490.00	
Emergency Mgmt	590-23535-6706	Emergency Management Plan	Funding for development of an Emergency Management Plan.	$ 39,900.00	$ 39,900.00	
Economic Development	590-23573-7215	To fund expenditures in order to facilitate the sale of two parcels of land located on Bridge Street and two parcels of land on Sanders Street.	To fund expenditures in order to facilitate the sale of two parcels of land located on Bridge Street and two parcels of land on Sanders Street.	$ 17,935.50	$ 17,935.50	
Economic Development	590-23573-7201	Economic Development Marketing Initiatives and Related Expenses	Economic Development Professional Services of a City branding and marketing consultant to develop a comprehensive and coordinated branding and marketing strategy for the City of Nashua	$ 28,610.00	$ 28,610.00	
			TOTAL PRIOR YEAR ESCROWS:	**$ 166,282.50**	**$ 166,282.50**	$ -

City of Nashua
Fiscal Year 2011 Escrow Requests

Requesting Department	FY10 Account Number	Original Budgeted Purpose	Explanation For Escrow Request	Escrow Request Amount	Administration Approved	Aldermanic Approved
DPW-Admin	651-38-9994	FY10 Cap Improvement - 9 Riverside Street Building Upgrades - HVAC System	Design HVAC System - To be completed FY11	$ 25,000.00	$ 25,000.00	
DPW-Parks & Rec	652-24-9994	FY10 Cap Improvement - Pool upgrade and repair.	Funds to be used to upgrade or repair city pools - short window for construction due scheduled use of pool. Anticipated design to be completed in FY11 with upgrade to be completed in FY12.	$ 85,460.00	$ 85,460.00	
DPW-Parks & Rec	652-58-9994	Cap Imp Park & Rec - Rotary & Crown Hill Pool Repair	Funds used to upgrade or repair Rotary or Crown Hill Pools. Filter purchase and installation complete. Balance to be used in resurfacing Rotary Pool. To be completed FY11	$ 5,255.26	$ 5,255.26	
DPW-Streets	653-37	Northeastern Blvd & Harris Brook Improvements	Design improvements to Murphy Drive to alleviate CSO flooding on Northeastern Blvd. 40% complete - Balance of work to be complete by December 2010	$ 6,607.00	$ 6,607.00	
DPW-Streets	653-20	Sidewalk Restoration and Enhancement Program	Sidewalk repair/construction - Main Street Bridge; In-house design underway; construction anticipated this construction season.	$ 51,253.27	$ 51,253.27	
DPW-Streets	653-22	Sidewalk Restoration and Enhancement Program	Sidewalk repair/construction - South Main Street Phase II, Portions of Conant Road, Gillis St, Bowery St, Patten Court, Concord St @ Courtland St, Grove St, Bowers & Whitney; In-house design underway. Construction anticipated Spring 2011.	$ 263,483.30	$ 263,483.30	
DPW-Streets	653-23	FY10 Street Paving Program	Street pavement repair and enhancement program.	$ 245,484.90	$ 245,484.90	
DPW-Streets	653-23	FY10 Street Paving Program	Smart Trafffic Signalization Project - To be transferred as part of City match for a transportation enhancement agreement with the State of NH for the purpose of expanding the closed loop traffic signal system of the City's existing Traffic management Center as approved in resolution #R-10-18.	$ 270,139.00		
DPW-Streets	653-28	FY10 Sidewalk Restoration and Enhancement Program	Sidewalk Program - Contract for study of Main Street Options; Also Grove St & Thayer Court Sidewalks	$ 100,000.00	$ 100,000.00	
Financial Services	617-01-9994	Capital Improvements - General Repairs City Hall	To complete the Energy efficiency measures as recommended by the Jordan Institute to include HVAC, window replacements and roof replacement.	$658,292	$ 658,292.00	

City of Nashua
Fiscal Year 2011 Escrow Requests

Requesting Department	FY10 Account Number	Original Budgeted Purpose	Explanation For Escrow Request	Escrow Request Amount	Administration Approved	Aldermanic Approved
Fire	632-09-9994	Cap Imp - Deferred Building Maint - FY 09	Substantial modernization project at Spitbrook Rd Station. This project is in process and is approximately 10% complete.	$ 83,735.00	$ 83,735.00	
Fire	632-10-9994	Cap Imp - Deferred Building Maint - FY 10	Final phase of Spitbrook Rd Station project-Masonry repairs to Amherst St Station (100 + year old building)-Pine Hill Rd Station upgrade undersized diesel emergency generator. necessary repairs to crew quarters. Awaiting structural engineering recommendations before starting project.	$ 75,000.00	$ 75,000.00	
Library	675-09-9994	FY10 Fire Alarm Replacement System	Replace Fire Alarm system. Project will be completed in FY11.	$ 75,000.00	$ 75,000.00	
Library	675-10-9994	Library Carpet Replacement	Replace carpeting in Library. Project will be completed in FY11.	$ 88,500.00	$ 88,500.00	
Legal	699-07-9994	Water Supply Acquisition Costs	Legal costs in connection with the Pennichuck Water System acquisition.	$ 55,633.39	$ 55,633.39	
School Dept	681-10-9994	Deferred Maintenance FY07	To fund deferred maintenance projects in FY2011. Remaining funds represent annual deferred maintenance projects that were not spent as the projects were completed for less. Funds will be used towards the paving of three schools this summer to improve site access and student safety.	$ 2,351.05	$ 2,351.05	
School Dept	681-11-9994	Deferred Maintenance FY08		$ 5,200.72	$ 5,200.72	
School Dept	681-12-9994	Deferred Maintenance FY09		$ 14,937.12	$ 14,937.12	
School Dept	681-13-9994	Deferred Maintenance FY10		$ 2,194.95	$ 2,194.95	
School Dept	681-34-9994	Portable Classrooms FY10	To fund deferred maintenance projects in FY2011. Remaining funds represent annual deferred maintenance projects that were not spent as the projects were completed for less. Escrow is requested for the paving of three schools this summer to improve site access and student safety.	$ 9,700.00		
School Dept	681-44-9994	Building Improvements, 440 Amherst St	To fund the costs of closing the Phoenix program facility, fund costs related to the paving of three schools this summer to improve site access and student safety. Irrigation pump replacement at the North High School fields and a new pump for the dewatering of the multipurpose field.	$ 85,343.92		
			TOTAL CAPITAL IMPROVEMENTS	**$ 2,208,570.88**	**$ 1,843,387.96**	
			GRAND TOTAL ESCROWS:	**$ 2,701,547.38**	**$ 2,150,364.46**	

AMENDED
R-10-45

RESOLUTION

RELATIVE TO THE RE-APPROPRIATION OF FISCAL YEAR 2011 ESCROWS

CITY OF NASHUA

In the Year Two Thousand and Ten

RESOLVED *by the Board of Aldermen of the City of Nashua* that the sum of $2,756,841.38 as outlined in the attached FY11 Escrow Requests document be re-appropriated as FY11 escrows, in compliance with procedures established in NRO 5-130 and recorded in a manner consistent with previously established accounting procedures.. The sources of said escrows shall be FY10 unexpended appropriations summarized as follows:

General Fund Operating Budgets	$ 381,988.00
General Fund Prior Year Escrows	166,282.50
General Fund Capital Improvements	2,208,570.88
	$ 2,756,841.38

The approved funds will be utilized only for the purposes set forth in the attached FY11 Escrow Requests document. Prior to final passage, if the final FY10 departmental and/or line item balance is determined to be less than any individual escrow request, then the lesser amount will be the amount actually escrowed.

City of Nashua
Fiscal Year 2011 Escrow Requests

Requesting Department	FY10 Account Number	Original Budgeted Purpose	Explanation For Escrow Request	Escrow Request Amount	Administration Approved	Aldermanic Approved
DPW-Admin	551-750230-6374	Maint Bldg & Grounds	Replace Siding at 9 Riverside Road Facility - DPW Admin/Engin Portion of project	$ 10,000.00	$ 10,000.00	
DPW-Streets	553-45030-6921	Asphalt Contractual Purchases	Pothole Inlay Paving Treatment - In Bid process - Work to be completed early FY11 pending approval of escrow.	$ 120,000.00		
DPW-Traffic	551-11900-9999	DPW Admin Full Time Payroll	To provide additional funding for FY11 line painting throughout the city including crosswalks and long lines.	$ 36,000.00		
Fire	532-16010-6364	Sick Leave Incentive	For support equipment necessary for "Technical Response Teams". In late April, the Zodiac boat used for the Dive Team failed. Several combustible gas meters used to detect hazardous conditions are at the end of life and will need to be changed out. The models that are most effective are in a "generation shift" and purchase of this equipment was delayed in order to wait for availability of the latest version.	$ 10,000.00		
Fire	532-32005-7152	Electricity	For SCBA (self contained breathing apparatus) upgrade. NFR is in the process of updating breathing apparatus to meet current certification. Equipment includes tanks, face-masks, regulators, harnesses, electronic hardware and software. The 3 breathing air compressors and associated equipment will also be updated using these funds	$ 10,000.00		
Fire	532-34015-7152	Heating		$ 10,000.00		
Fire	532-46030-6701	Protective Clothing	For personal protective equipment for 6 firefighters. These funds are available as we did not hire any "Probationary Firefighters" in FY10. We anticipate filling the 6 positions in September, 2010.	$ 11,300.00	$ 11,300.00	
Mayor	501-61022-6100	Furniture & Fixtures	To purchase furniture and fixtures in order to complete renovations to Mayor's office area. Funds were transferred from full time payroll lines due to attrition.	$ 2,000.00	$ 2,000.00	

City of Nashua
Fiscal Year 2011 Escrow Requests

Requesting Department	FY10 Account Number	Original Budgeted Purpose	Explanation For Escrow Request	Escrow Request Amount	Administration Approved	Aldermanic Approved
Human Resources	515-94005-6342	Management & Supervisory Training	Management & supervisory training for current and newly employed Managers & Supervisors. Funds were transferred from full time payroll lines due to vacant Human Resource Director position.	$ 5,000.00	$ 5,000.00	
Mayor	505-81800-6150	Public Access Channel	Funding to provide Public (P-Channel) community access television services including the cost of using the Nashua CTV television production studio.	$ 97,000.00	$ 97,000.00	
Contingency	**591-86007-9991**	**General Contingency**	**Funding to provoide City match for 2011 anticipated Police grants.**	**$ 55,294.00**		
Legal	502-51015-6114	Litigation Related Expenses	To fund upcoming expert witnesses in several pending litigation matters such as Broad Street Parkway and Pennichuck.	$ 15,394.00	$ 15,394.00	
			TOTAL OPERATING BUDGETS:	**$ 381,988.00**	**$ 140,694.00**	
DPW-Engineering	590-23553-6921	Engineering - DPW - Guardrails	To provide guardrails at various locations throughout the City.	$ 3,955.00	$ 3,955.00	
DPW-Parks & Rec	590-23552-6911	Artillery Lane Park - Improvements	Funds to be used for field lights, storage facility and improved parking at Artillery Lane Park. To be completed FY11	$ 24,720.00	$ 24,720.00	
DPW-Traffic	590-23553-6936	Lamb & Dunstable Road Improvements	To provide safety improvements at the intersection of Lamb Road and East Dunstable Road. Improvements are 50% complete.	$ 11,672.00	$ 11,672.00	
Financial Services	590-23517-7151	PY Escrow - City Hall Improvements	To complete City Hall Improvements. The repair of the front steps @ City Hall and the restoration of the monuments in front of City Hall is complete. The remaining funds will be needed to complete renovations to the Elm Street entrance and to solve water infiltration problems in Community Development and Financial Reporting areas.	$39,490	$ 39,490.00	
Emergency Mgmt	590-23535-6706	Emergency Management Plan	Funding for development of an Emergency Management Plan.	$ 39,900.00	$ 39,900.00	
Economic Development	590-23573-7215	To fund expenditures in order to facilitate the sale of two parcels of land located on Bridge Street and two parcels of land on Sanders Street.	To fund expenditures in order to facilitate the sale of two parcels of land located on Bridge Street and two parcels of land on Sanders Street.	$ 17,935.50	$ 17,935.50	

City of Nashua
Fiscal Year 2011 Escrow Requests

Requesting Department	FY10 Account Number	Original Budgeted Purpose	Explanation For Escrow Request	Escrow Request Amount	Administration Approved	Aldermanic Approved
Economic Development	590-23573-7201	Economic Development Marketing Initiatives and Related Expenses	Economic Development Professional Services of a City branding and marketing consultant to develop a comprehensive and coordinated branding and marketing strategy for the City of Nashua	$ 28,610.00	$ 28,610.00	
			TOTAL PRIOR YEAR ESCROWS:	**$ 166,282.50**	**$ 166,282.50**	$ -
DPW-Admin	651-38-9994	FY10 Cap Improvement - 9 Riverside Street Building Upgrades - HVAC System	Design HVAC System - To be completed FY11	$ 25,000.00	$ 25,000.00	
DPW-Parks & Rec	652-24-9994	FY10 Cap Improvement - Pool upgrade and repair.	Funds to be used to upgrade or repair city pools - short window for construction due scheduled use of pool. Anticipated design to be completed in FY11 with upgrade to be completed in FY12.	$ 85,460.00	$ 85,460.00	
DPW-Parks & Rec	652-58-9994	Cap Imp Park & Rec - Rotary & Crown Hill Pool Repair	Funds used to upgrade or repair Rotary or Crown Hill Pools. Filter purchase and installation complete. Balance to be used in resurfacing Rotary Pool. To be completed FY11	$ 5,255.26	$ 5,255.26	
DPW-Streets	653-37	Northeastern Blvd & Harris Brook Improvements	Design improvements to Murphy Drive to alleviate CSO flooding on Northeastern Blvd. 40% complete - Balance of work to be complete by December 2010	$ 6,607.00	$ 6,607.00	
DPW-Streets	653-20	Sidewalk Restoration and Enhancement Program	Sidewalk repair/construction - Main Street Bridge; In-house design underway; construction anticipated this construction season.	$ 51,253.27	$ 51,253.27	
DPW-Streets	653-22	Sidewalk Restoration and Enhancement Program	Sidewalk repair/construction - South Main Street Phase II, Portions of Conant Road, Gillis St, Bowery St, Patten Court, Concord St @ Courtland St, Grove St, Bowers & Whitney; In-house design underway. Construction anticipated Spring 2011.	$ 263,483.30	$ 263,483.30	
DPW-Streets	653-23	FY10 Street Paving Program	Street pavement repair and enhancement program.	$ 245,484.90	$ 245,484.90	
DPW-Streets	653-23	FY10 Street Paving Program	Smart Trafffic Signalization Project - To be transferred as part of City match for a transportation enhancement agreement with the State of NH for the purpose of expanding the closed loop traffic signal system of the City's existing Traffic management Center as approved in resolution #R-10-18.	$ 270,139.00		
DPW-Streets	653-28	FY10 Sidewalk Restoration and Enhancement Program	Sidewalk Program - Contract for study of Main Street Options; Also Grove St & Thayer Court Sidewalks	$ 100,000.00	$ 100,000.00	

City of Nashua
Fiscal Year 2011 Escrow Requests

Requesting Department	FY10 Account Number	Original Budgeted Purpose	Explanation For Escrow Request	Escrow Request Amount	Administration Approved	Aldermanic Approved
Financial Services	617-01-9994	Capital Improvements - General Repairs City Hall	To complete the Energy efficiency measures as recommended by the Jordan Institute to include HVAC, window replacements and roof replacement.	$658,292	$ 658,292.00	
Fire	632-09-9994	Cap Imp - Deferred Building Maint - FY 09	Substantial modernization project at Spitbrook Rd Station. This project is in process and is approximately 10% complete.	$ 83,735.00	$ 83,735.00	
Fire	632-10-9994	Cap Imp - Deferred Building Maint - FY 10	Final phase of Spitbrook Rd Station project-Masonry repairs to Amherst St Station (100 + year old building)-Pine Hill Rd Station upgrade undersized diesel emergency generator, necessary repairs to crew quarters. Awaiting structural engineering recommendations before starting project.	$ 75,000.00	$ 75,000.00	
Library	675-09-9994	FY10 Fire Alarm Replacement System	Replace Fire Alarm system. Project will be completed in FY11.	$ 75,000.00	$ 75,000.00	
Library	675-10-9994	Library Carpet Replacement	Replace carpeting in Library. Project will be completed in FY11.	$ 88,500.00	$ 88,500.00	
Legal	699-07-9994	Water Supply Acquisition Costs	Legal costs in connection with the Pennichuck Water System acquisition.	$ 55,633.39	$ 55,633.39	
School Dept	681-10-9994	Deferred Maintenance FY07	To fund deferred maintenance projects in FY2011. Remaining funds represent annual deferred maintenance projects that were not spent as the projects were completed for less. Funds will be used towards the paving of three schools this summer to improve site access and student safety.	$ 2,351.05	$ 2,351.05	
School Dept	681-11-9994	Deferred Maintenance FY08		$ 5,200.72	$ 5,200.72	
School Dept	681-12-9994	Deferred Maintenance FY09		$ 14,937.12	$ 14,937.12	
School Dept	681-13-9994	Deferred Maintenance FY10		$ 2,194.95	$ 2,194.95	
School Dept	681-34-9994	Portable Classrooms FY10	To fund deferred maintenance projects in FY2011. Remaining funds represent annual deferred maintenance projects that were not spent as the projects were completed for less. Escrow is requested for the paving of three schools this summer to improve site access and student safety.	$ 9,700.00		
School Dept	681-44-9994	Building Improvements, 440 Amherst St	To fund the costs of closing the Phoenix program facility, fund costs related to the paving of three schools this summer to improve site access and student safety. Irrigation pump replacement at the North High School fields and a new pump for the dewatering of the multipurpose field.	$ 85,343.92		
			TOTAL CAPITAL IMPROVEMENTS	**$ 2,208,570.88**	**$ 1,843,387.96**	

City of Nashua
Fiscal Year 2011 Escrow Requests

Requesting Department	FY10 Account Number	Original Budgeted Purpose	Explanation For Escrow Request	Escrow Request Amount	Administration Approved	Aldermanic Approved
			GRAND TOTAL ESCROWS:	$ 2,756,841.38	$ 2,150,364.46	